

5.08 FOOD AND NUTRITION SERVICES

D. Food and Nutrition Services Meal Policies

1. Free and Reduced Price Meals

- a. The Director of the Food and Nutrition Department or designee has the responsibility of approving students for free or reduced price meals, and for free and reduced priced meal verification. These determinations shall be made according to Federal and State regulations and shall be approved annually by the District School Board and Department of Education. Food and Nutrition Services personnel shall receive lunch as a part of their salary.
- b. No employee of the School District of Clay County (other than Food and Nutrition Services employees) shall receive lunches in return for cafeteria duty.
- c. Universal free breakfast meals are available to all students in each Clay County school district elementary, middle and high school in which eighty percent (80%) or more of the students are eligible for free or reduced price meals. The Director of the Food and Nutrition Department, or designee, has the responsibility for determining to which schools this policy is applicable.

2. Guest Lunches

- a. All adult lunches must be paid for by the guest or the person acting as host.
- b. Parents are encouraged to eat in the school cafeterias occasionally to become familiar with the program. Other persons authorized to eat in the school cafeterias are: school board employees, salesmen at schools on official business, educators visiting from other school systems, workmen employed by companies performing jobs at the schools, government officials and interested citizens of the community when approved by the principal.
- c. The Food and Nutrition Services program is non-profit and is not in competition with commercial establishments.

3. Sale Price of Meals

Sales price of meals in the county shall be uniformly based on the following classifications:

- a. Elementary schools
- b. Middle/junior high schools and high schools

- c. Adults (sale price of adult meals is to be standardized county-wide and shall be in accordance with local, state and federal requirements)

4. Reimbursable Meals Program

All schools in Clay County will participate in a breakfast and lunch meal program reimbursed by the Federal Government through the State of Florida. Other reimbursable programs will be offered, as required by the State of Florida and may also be offered where a need for the program exists.

5. Foods Prepared Outside of School Cafeterias

Foods prepared outside the Food and Nutrition Services cafeterias may not be served to the students within the school meals program. This includes food prepared by other school related groups.

6. Refreshments for Special Group Meetings

Whenever refreshments (coffee, tea, cookies, etc.) for any group are requested, proper financial arrangements must be made. Under no circumstances are refreshments to be paid for from the School Food and Nutrition Services funds.

(Ref. F.S. 1006.06) (Adopted: 09-08-83, Revised: 08-08-85, 12-18-97, Amended: 05/15/08, 06/19/08, [07/21/11](#))